



BANGLADESH FIRE SERVICE & CIVIL DEFENCE
KAZI ALAUDDIN ROAD, DHAKA-1000
EMPLOYEE INFORMATION

Please attach passport size
photo with white Background
Dress Code : Uniform
without Cap
For Civilian : Formal Dress

PLEASE FILL UP IN ENGLISH CAPITAL LETTERS
(1 copy of passport size pic of Employee & all nominees)

FULL NAME			
FATHER'S NAME			
MOTHER'S NAME			
OLD PIN		NEW PIN	
RELIGION			
BLOOD GROUP			
BATCH NO.			
ID CARD NO.			
GPF NUMBER			
DEPARTMENTAL WELFARE NO.			
WOMEN'S WELFARE NO.			
PASSPORT NO.			
NID NO.			
GENDER (Tick the empty box)	MALE	FEMALE	OTHERS
DATE OF BIRTH			
DATE OF JOIN			
DISTRICT OF BIRTH			
NATIONALITY			
DISABILITY CODE			

TIN NUMBER					
QUOTA (Tick the empty box)	ETHNIC MINORITY				
	DISABLED				
	FREEDOM FIGHTER				
	GENERAL				
	ORPHAN				
	POSHSHO				
MARITAL STATUS (Tick the empty box)	SINGLE				
	MARRIED				
	SEPARATE				
SPOUSE INFORMATION	NAME				
	TIN NO				
	PROFESSION (Tick the empty box)	GOVT.		OTHER'S	
	HOME DISTRICT				
	TOTAL CHILD				
	PERSONAL MOBILE NO:				
MOBILE NO. (HOME)					
EMAIL NO.					

BODY DETAILS	Height (inch.)	
	Weight (Kg.)	
	Identification (according to Service Book)	
EMERGENCY CONTACT	NAME	
	MOBILE	
	RELATIONSHIP	
PRESENT ADDRESS	DIVISION	
	DISTRICT	
	UPAZILA	
	POST OFFICE	
	POSTAL CODE	
	VILLAGE/ROAD/AREA	
	UNION/CITY CORPORATION WARD	
	HOUSE/HOLDING NO	

PERMANENT ADDRESS	DIVISION	
	DISTRICT	
	UPAZILA	
	POST OFFICE	
	POSTAL CODE	
	VILLAGE/ROAD/AREA	
	UNION/CITY CORPORATION WARD	
	HOUSE/HOLDING NO	
JOB ASSIGN (CURRENT JOB INFORMATION)	DESIGNATION	
	GRADE	
	OFFICE / STATION NAME	
	ATTACHMENT INFORMATION	
	OFFICE DIVISION	
	OFFICE DISTRICT	
	OFFICE UPAZILA / THANA	

**EDUCATIONAL
QUALIFICATION**

EXAMINATION (Tick the empty box)	EIGHT PASS/JSC/JDC		
	S.S.C		
	DAKHIL		
	S.S.C VOCATIONAL		
	O LEVEL/CAMBRIDGE		
	S.S.C EQUIVALENT		
	<u>Group/Subject:</u>		
	Humanities	Business	Science
	BOARD		
	BOARD ROLL		
	RESULT		
	PASSING YEAR		
SCHOOL / COLLEGE			
EXAMINATION (Tick the empty box)	H.S.C		
	ALIM		
	BUSINESS MANAGEMENT		
	DIPLOMA ENGINEERING		
	A LEVEL/SR. CAMBRIDGE		
	H.S.C EQUIVALENT		
	DIPLOMA IN PHARMACY		
	<u>Group/Subject:</u>		
	Humanities	Business	Science

EDUCATIONAL QUALIFICATION	BOARD		
	BOARD ROLL		
	RESULT		
	SUBJECT/DEGREE		
	PASSING YEAR		
	SCHOOL / COLLEGE		
	EXAMINATION (Tick the empty box)	B.A	<input type="checkbox"/>
		B.S.S	<input type="checkbox"/>
		B.Sc	<input type="checkbox"/>
		B.COM	<input type="checkbox"/>
		BBA	<input type="checkbox"/>
		L.L.B	<input type="checkbox"/>
		FAZIL	<input type="checkbox"/>
		HONORS EQUIVALENT	<input type="checkbox"/>
		OTHERS	<input type="checkbox"/>
COURSE DURATION			
RESULT			
SUBJECT/DEGREE			
PASSING YEAR			
COLLEGE/UNIVERSITY			

EDUCATIONAL QUALIFICATION	EXAMINATION (Tick the empty box)	M.A		
		M.S.S		
		M.SC		
		M.COM		
		MBA		
		L.L.M		
		M.PHIL		
		KAMIL		
		MASTERS EQUIVALENT		
		OTHERS		
	COURSE DURATION			
	RESULT			
	SUBJECT/DEGREE			
	PASSING YEAR			
COLLEGE/UNIVERSITY				
<ul style="list-style-type: none"> If you have any other educational qualification then add them in the below field. 				
<u>Professional/Other Experiences:</u>				
Designation/ Post	Organization Name	Responsibilities	From	To

NOMINEE INFORMATION	NOMINEE NAME	
	RELATIONSHIP	
	NID/BIRTH CERTIFICATE	
	PERCENTAGE (%)	
	PERMANENT ADDRESS	
	NOMINEE NAME	
	RELATIONSHIP	
	NID/BIRTH CERTIFICATE	
	PERCENTAGE (%)	
	PERMANENT ADDRESS	

Journal/Publications	Title	
	Publication/Publisher	
	Publication Date	
	Author	
	Publication URL	

Promotion & Posting: First Joining to End & Attachment Information shall be included (To be filled up by office according to Service Book)

Designation	Grade	Office/Station	From date	To date	Remark

Punishment (To be filled up by office according to Service Book)

Punishment Name	Offence	From date	End Date	Action	Punishment Sanction Authority, Memo No. & Date

Award (To be filled up by office according to Service Book)

Name of Award	Field of Award Achievement	Issue Authorities	Memo No & Date	Remark

Leave (To be filled up by office according to Service Book)

Type of Leave	From date	To date	Memo & Date

Abroad (বৈদেশিক) Training (To be filled up by person)

Course Name	From date	To date	Venue & Country	Memo No & Date	Result

Inland (অভ্যন্তরীণ) Training (To be filled up by person)

Course Name	From date	To date	Venue & Country	Memo No & Date	Result

Inhouse (বিভাগীয়) Training (To be filled up by person)

Course Name	From date	To date	Venue & Country	Memo No & Date	Result

(Employee Signature)

(Authority Signature)